

COURT SECURITY FUND	GRANT APPLICATION INSTRUCTIONS
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Completed application must include:

Applicant: Name, address and phone number of implementing agency.

Project Director: Name, address and direct phone number of individual charged with the **day-to-day operations and implementation** of the project. This person cannot also be listed as the Authorized Official or the Fiscal Officer.

Fiscal Officer: Name, address and direct phone number of the person responsible for the fiscal records of the project. This person cannot be the Project Director or the Authorized Official.

Authorized Official: Name, address and telephone number of the County Commission President. This is the individual who would be authorized to enter into a contractual agreement.

Questions and/or technical assistance please contact April Dickenson, Justice Programs Specialist at the Division of Justice and Community Services at (304) 558-8814, ext. 53313, or April.D.Dickenson@wv.gov.

**Applications are due no later than
Wednesday April 1, 2015**

RETURN COMPLETED APPLICATION TO:

April Dickenson, Justice Programs Specialist II
Division of Justice and Community Services
Court Security Fund
1204 Kanawha Boulevard, East
Charleston, West Virginia 25301